SAFETY RULES

1. Think before you act. Don't rush your work or become careless.

2. Never wear bulky clothing (no coats or jackets) or loose fitting jewelry in the technology lab. Tie back long hair.

3. Use lab tools and equipment only after you have been instructed in their use.

4. Only one person at a time is permitted near power equipment. Avoid talking to a person operating machinery.

5. Always wear eye protection when working in the lab.

6. Before operating a machine you must:
   a. Have been instructed by a technology teacher
   b. Be sure you know how to operate it
   c. Get your instructor's approval each time you use it
   d. Check out the machine.

7. Use all the required guards when using power tools. Shut off and unplug any power tool before making adjustments.

8. Never leave a power tool unattended while it is running.

9. Always be cautious and wear eye protection when handling hot metals and acids.

10. Report all accidents to the teacher immediately no matter how trivial. This includes burns, cuts, scratches and splinters.

11. Always return tools to their proper place when you are finished with them. Avoid leaving tools where they may fall or be knocked off a bench.

12. Walk in the lab at all times and be careful when you walk behind someone who is working. Never nudge or push anyone.

13. A good worker doesn't invite accidents by joking, fooling, or walking around the lab carrying sharp edged tools in a careless manner (keep them pointed down). In simple words: NO HORSEPLAY!